

LanguageSurf Factsheet

Who are we ?

We are a team of freelance bilingual translators/copywriters/editors/transcribers with over 10 years of experience working with numerous clients and translation agencies, SMEs and MNCs in Singapore and overseas like India, Australia, Thailand and China.

Our close team network allows us to pool our resources and reach out to clients especially those who require multiple translations of a single document into various languages.

We strongly believe that trust and quality are essential in maintaining a long term relationship with our clients. We are also fully aware of our strengths and weaknesses and will only commit to projects in which we can deliver high quality by the stipulated deadline.

So, you can definitely be assured of **high quality, value for money and fast delivery at very competitive rates.**

What can we do for you ?

(i) Translation

English <> Asian languages e.g. **Korean, Japanese, Malay, Tamil, Simplified Chinese (Singapore or China), Traditional Chinese (Taiwan or Hong Kong), Thai, Vietnamese, Indonesian, Arabic, Tagalog, Burmese, Sinhalese** etc

English <> European languages e.g. **Portuguese (Europe or Brazil), Spanish (European or Latin America), French, German, Greek, Swedish, Danish, Dutch, Italian, Polish, Russian, Norwegian, Ukrainian, Turkish, Romanian, Bulgarian** etc

English <> Indian languages e.g. **Hindi, Urdu, Bengali, Punjabi** etc.

(ii) Copywriting – English or Chinese

(iii) Copyediting – English or Chinese

(iv) Desktop publishing (DTP/Typesetting) in any languages

(v) Transcription - English, Chinese, Malay, Tamil, Vietnamese, Indonesian etc

How are we better than others ?

- **Free copyediting** by native English speaker for all translations into English.

- **Qualified and experienced translators** delivering top quality work so that you can rest assure. All our translators have been tried and tested and those who do not meet our quality standards are no longer with us.

- **Competitive lower rates** with translations all done by native freelance translators.

- **Quick response** including over weekends and public holidays so you save time.
- **Prompt and reliable.** We constantly update you of the progress every step of the way so that you can be at ease.
- **Professional & friendly service** as we value long term collaboration.
- Uses **Trados** for translation memory and terminology consistency for most languages. We work in all file formats for typesetting such as Illustrator, Indesign etc.
- **Value for money** one-stop service from translation to typesetting.

Who and what projects have our team done ?

Clients: International and local translation agencies, Govt bodies, MNCs/SMEs e.g. market research companies such as Nielsen, Hay Group, major advertising firms, HR companies, creative design firms, printing companies, engineering companies, pharmaceutical and healthcare companies and many many others.

Projects: Translation of surveys, product guide, corporate profile/newsletters, technical manuals, websites, certificates, brochures, advertisements, press release, informed consent form, clinical trials, drug labels and brochures etc.

What our clients say about us ?

- "We like to thank the team at LanguageSurf for their excellent quality translation", Pannie Westbay Consultancy
- " Translation with good value for money. Highly recommended!" – Taki Yashida, Individual
- "To Whom It May Concern, the team at LanguageSurf has demonstrated a high level of professionalism and urgency in delivering high quality translation to us" - Kenneth W, Manager, Localization Project Manager
- " I just want to thank you quickly for the fantastic support you gave me last month when we had to simultaneously translate the above survey into 4 different and difficult languages within such a short time. I'm sorry that we kept changing the text half-way through but I appreciate your cheerfulness through it all. Your help has meant that I had one thing less to worry about during that crucial period." – Micky, Hay Group

More detailed references can be provided if required.

How to reach us ?

Whether you are a translation agency, SMEs, MNCs, freelance professional or individual, please email us at team@languagesurf.com for a quote and enquiry.

We will surely get back to you within 24 hrs.

Thank you and we hope to work with you very soon !

For more details, plse visit our website: www.languagesurf.com